

## **Pointe-Claire Canoe Kayak Club**

### **Financial Aid Policy**

This policy aims to assist in lessening the financial burden on athletes (U15 and older).

#### **General Guidelines:**

##### *Financial Aid Awards*

1. Financial Aid may cover up to 50% of the Club registration fees for the summer and/or winter sessions.
2. Financial Aid is awarded on an annual basis and athletes may reapply each year.
3. Financial Aid is provided at the discretion of the Board of Directors of the Pointe-Claire Canoe Kayak Club with money raised through various fundraising activities. It is understood that no financial aid is provided by the City of Pointe-Claire for these athletes.
4. Financial Aid is granted according to criteria approved by the Board of Directors from time to time.

##### *Eligibility*

To qualify for Financial Aid, the athlete must:

1. be identified as an Elite athlete at the Club (or on track to join that group);
2. be a member of the Quebec Team;
3. obtain an endorsement from the Head Coach;
4. demonstrate that the athlete actively trains all year;
5. have a history of being in financial good standing at the Club;
6. comply with the Club's requirements including, but not limited to, those regarding attendance, ethical conduct, volunteering and commitment;
7. commit to compete for the Club at Provincials and Nationals;
8. provide evidence that his or her family's gross annual income is less than \$65,000;
9. race for the Club in the following year, otherwise the Club may request reimbursement of the Financial Aid from the athlete.

##### *Application Process*

1. Submit the Financial Aid Application Form (pages 2-3) to the office in a sealed envelope by April 30<sup>th</sup> (c/o Financial Aid Committee).
2. Applications will be treated on a confidential basis by the Financial Aid Committee, which consists of three members (Commodore, Treasurer and one administration delegate).
3. The Financial Aid Committee may take other circumstances into consideration in making any decision regarding an applicant's eligibility for Financial Aid.
4. A decision will be provided to the applicant in writing by May 15<sup>th</sup>.
5. Applications may be accepted after the deadline in special circumstances.

This policy may be modified or cancelled at any time at the entire discretion of the Board of Directors.

**Pointe-Claire Canoe Kayak Club**  
**Financial Aid Application Form**

**Information about the Applicant (athlete)**

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Date of birth (mm/dd/yyyy): \_\_\_\_\_

Name of mother: \_\_\_\_\_

Name of father: \_\_\_\_\_

Member at the Club since: \_\_\_\_\_

Quebec Team member:    Yes             No             If yes, member since: \_\_\_\_\_

National Team member:    Yes             No             If yes, member since: \_\_\_\_\_

**Applicant's Revenue**

Employment income from previous taxation year: \$ \_\_\_\_\_

Other financial resources: \$ \_\_\_\_\_

Grants, bursaries (indicate source): \$ \_\_\_\_\_

**Family Situation**

Single-parent household             Two-parent household             Living alone

Number of children under 18 living at same address (including applicant): \_\_\_\_\_

Gross annual household income: \$ \_\_\_\_\_

**Special Circumstances**

*You may wish to relate here information about family or personal circumstances that impact your financial situation.*

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**Submit your completed Financial Aid Application Form with the following:**

- 1. Current year’s Federal Tax Return(s) (applicant and applicant’s parents);
- 2. Copies of any supporting documentation.

*Applications received without the proper documentation will be returned unprocessed.*

I, undersigned, certify that this information is true and complete to the best of my knowledge. I grant permission to the Financial Aid Committee to verify this information. I agree to notify the Financial Aid Committee if my financial status should change.

Signature of Applicant: \_\_\_\_\_

Signature of Applicant’s parents or legal guardian: \_\_\_\_\_

\_\_\_\_\_

Date : \_\_\_\_\_